

COUNSELLING REQUEST FORM

NAME & SURNAME: <input style="width: 90%;" type="text"/>	E-MAIL ADDRESS: <input style="width: 95%;" type="text"/>
AREA: <input style="width: 80%;" type="text"/>	CELLPHONE NUMBER: <input style="width: 80%;" type="text"/>

CUSTOMER ACKNOWLEDGEMENT:
I acknowledge that I have read, understood and accept the relevant terms and conditions pertaining to the provisional booking of a Counselling Appointment.

_____ / _____ / _____

Authorised Signatory Name
Signature
Contact Number
Date

WHAT THIS DOCUMENT CONTAINS

1. The aim of Christian Counselling?
2. Important information
3. Counselling Options
4. Bookings & Confirmation
5. Payment
6. Cancellation

1. THE AIM OF CHRISTIAN COUNSELLING

- The aim of a Christian is to grow to the full stature of Christ through the power of the Holy Spirit.
- (John 15:26, Acts 1:8, Acts 2:1-4)

2. IMPORTANT INFORMATION

- All Counselling appointments are subject to availability of counsellors and will be confirmed telephonically
- All sessions will be confidential
- All administration will be conducted via the DIFC Counselling Department

3. COUNSELLING OPTIONS

Please indicate which Counselling option you prefer, by initialling in the blocks provided below:

Volunteer Counselling – Student Counsellors (Free)	initial
Benefits:	
<ul style="list-style-type: none"> ▪ Free assessment conducted by volunteer student counsellors. ▪ Referral to specialised DIFC counsellor if required. 	
What you need to do: Complete and submit request form via e-mail: _____ or fax _____	
Next Steps:	
<ul style="list-style-type: none"> ▪ A representative of the DIFC Counselling department will contact you for further information and confirmation of dates and payment arrangement. 	

Specialised Counselling – Qualified Counsellors (R400 Once off administration fee, Non refundable)	initial
Benefits:	
<ul style="list-style-type: none"> ▪ Extensive series of counseling conducted by a qualified counsellor. ▪ Counselling to DIFC members and active Counselling School students will be free of charge. 	
What you need to do: Complete and submit request form via e-mail: info@my-lifehub.difc.org.za or fax: 086 460 7852	
Next Steps:	
<ul style="list-style-type: none"> ▪ Counselling will proceed after payment has been made. 	

Short Course– Course Fee (Includes Specialised Counselling Session)	initial
Benefits:	
<ul style="list-style-type: none"> ▪ Extensive knowledge transfer with regard to area of interest ▪ Specialised counselling session free of charge 	
What you need to do: Select one applicable short course from list below, any course above mentioned will be charged accordingly.	
Dates and Venues of courses will be confirmed telephonic upon receipt of this form.	

Data Roaming rates (Incl. VAT)		
Short Course	Price	Duration
Dealing with my past	R	
Trauma	R	
Addictions	R	
	R	

** For an extensive view of subject offered by our school – visit www.difc.org.za

4. BOOKINGS AND CONFIRMATION

STEP 1	Read and accept the terms and conditions below.
STEP 2	Decide on Counselling option
STEP 3	Contact DIFC Counselling Department to confirm date and time of appointment: (011 827 1581 Matilda)
STEP 4	Fax through the proof of deposit payment (if required) and all relevant documentation to 086 460 7852
NOTE	<ul style="list-style-type: none"> By completing and sending request form your appointment will be confirmed

5. PAYMENT

Account Name	Dunamis International Family Church	Full payment of R 400.00 will be required prior to confirmation of appointment and is not refundable. NOTE: When making the deposit, you will be required to include your name and initial as reference. Proof of payment must be emailed to: info@mylifehub.co.za or faxed to: 086 460 7852
Bank Name	Standard Bank	
Branch Code	011642	
Account Number	020314116	
Reference	SC + Initial & Surname (abbreviation: Specialised Counselling)	

6. CANCELLATION

NOTE	<ul style="list-style-type: none"> Cancellation should be made 24hours prior to the scheduled appointment in order to schedule another appointment. A non refundable administration fee of R400 is payable upon request of appointment.
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7. CONTACT INFORMATION

Office: 011 827 1581
 Fax: 086 460 7852
 Email: info@mylifehub.co.za
 Contact Person/s: Matilda Louwrens
 Ps Niki Lauder